

SERVICE AGREEMENT

This Service Agreement ("Agreement") is entered as of 7/19/2016, by and between the Owner and Contractor (each as defined in Section 1, below), in conjunction with the work being performed at the Property (as defined in Section 1, below) by Contractor. The Contractor's proposal attached hereto as Exhibits A & B (the "Proposal") may be referred to together with this Agreement as the "Contract Documents". In the event of a conflict between the terms of the Proposal and this Agreement, the terms of this Agreement shall control.

1. Agreement Data.

Property: This Service Agreement is for Multiple Physicians Realty, L.P. Locations

Owner: Physicians Realty, L.P.

Work (see Exhibit A & Exhibit B): Emergency and Disaster Recovery Service

Contractor: Paul Davis National LLC

Contractor Federal I.D. Number: 45-2746627

Contractor's Address: 2000 S. 4th Street Milwaukee, WI 53204

Contractor's Telephone Number: (814) 786-9079

Contractor Representative: Art Dickerson

Commencement Date: 8/1/2016 Completion Date: 7/31/2019

2. Contract Term. Unless earlier terminated pursuant to the terms of this Agreement, the term of this Agreement shall be from the Commencement Date to the Completion Date and shall automatically renew as provided in the attached Proposal. If not mentioned in the attached proposal, term shall automatically renew annually. Notwithstanding the foregoing, this Agreement may be terminated: (i) at any time by either party upon thirty (30) days written notice to the other party; or (ii) by Owner upon five (5) days written notice following a breach of this Agreement by Contractor, except that the Contractor shall have five (5) days after such notice to cure the breach. In the event of such a termination, Contractor's recovery against Owner shall be limited to the portion of the Contract Sum (as hereinafter defined) applicable to the portion of the Work performed by Contractor as of the date of termination. Contractor shall not be entitled to recover any lost profit for the Work not performed or other consequential or incidental damages. Upon termination of this Agreement, Contractor shall immediately vacate the Property.

3. Contract Amount. In consideration of the performance of the Work, Owner shall pay Contractor costs in such amounts provided in Exhibit B and as approved by Owner's Insurance company (the "Contract Sum") within thirty (30) days of Contractor's satisfactory performance of the Work and Owner's receipt of Contractor's invoice for the Work, W-9, Certificate(s) of Insurance and/or Lien Waiver(s), as applicable. Sales and other applicable taxes and fees are assumed to be included in the Contract Sum. Owner has the right to withhold all or any portion of the Contract Sum Owner reasonably deems appropriate pending Contractor's remedy of any Work Owner reasonably deems defective, and

Owner may deduct from the Contract Sum or be entitled to reimbursement for costs incurred by Owner to complete or remedy any of the Work.

4. Scope of Work.

A. Contractor shall fully perform the services described in the Contract Documents and as directed by Owner's Insurance company (the "Work"), except to the extent specifically indicated in the Contract Documents to be the responsibility of others. Contractor shall diligently pursue completion of the Work and shall coordinate with other trades as necessary to complete the Work in a timely manner. Contractor shall provide all labor, materials, tools and equipment necessary for the performance of the Work.

B. Contractor shall be responsible for the supervision and direction of its employees and any approved subcontractors, suppliers and material men performing the Work and shall, if needed or requested by the Owner, provide supervisory personnel on the Property reasonably acceptable to the Owner to carry out this responsibility. Periodic inspections will be conducted by a designated supervisor of Contractor to ensure that all of the Work hereunder is performed in compliance with applicable codes, laws, rules, ordinances, and regulations and the requirements contained in the Contract Documents. Contractor shall not employ or retain in connection with the performance of the Work any person unfit or without sufficient skill to perform the job for which he or she is employed or retained. Owner shall have the right to require that any Contractor employee, sub-contractor or supplier not be permitted to enter upon the Property in connection with the performance of the Work if Owner, in its reasonable discretion, deems such individual to be unfit to perform any portion of the Work.

C. Prior to the commencement of the Work, to the extent reasonable, Contractor shall submit to Owner for approval a written list of the names and addresses of any and all subcontractors and/or suppliers to be used or retained by Contractor in the performance of the Work which approval shall not delay reasonable immediate mitigation and stabilization of the property. Notwithstanding anything contained herein to the contrary, Owner may disapprove of any subcontractor or supplier in Owner's reasonable discretion. Further notwithstanding anything herein to the contrary, no Owner approval is required with regard to subcontractors and suppliers retained by Contractor in connection with providing services to a tenant to the extent that tenant is authorized to perform such work on the Property and has retained Contractor to perform such work under a separate agreement.

D. Contractor shall not interfere with the access to or disrupt the business activities of occupants of the Property, or any of their respective employees, agents, guests or invitees.

E. In connection with the performance of the Work, Contractor shall erect and maintain safeguards for the safety and protection of the Property, the occupants of the Property, and equipment and other personal property located at the Property from damage, injury or loss, and shall provide supervision and properly qualified persons for the use of hazardous equipment or materials necessary for the execution of the Work. Additionally, Contractor shall identify and protect all concealed or buried piping and cabling located on the Property.

F. Contractor shall maintain a clean job site at all times, and clean up the area in which the Work is performed after each entry to perform the Work and remove any debris or other residue created in the course of performing the Work. If cleanup is not performed to Owner's satisfaction within seventy-two (72) hours after notice from Owner, Owner may, at its option, cleanup or otherwise

remove any debris or materials from the Property and deduct the expense incurred by Owner from the Contract Sum.

G. Contractor shall obtain and pay for all permits, licenses and approvals from all governmental authorities having jurisdiction over the Property and/or the Work which are necessary to perform the Work. The cost of any such permits, licenses, and approvals is included in the Contract Sum, and Owner shall not be separately responsible therefor.

H. Commencement of the Work shall be conclusive evidence that Contractor has accepted all pre-existing conditions on the Property. Any pre-existing conditions shall not void any warranties of Contractor.

I. Contractor agrees that it is not necessary for Contractor to have access to any protected health information ("PHI"), as such information is defined by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), in order to perform its obligations under the Contract Documents. Contractor will instruct its employees, subcontractors, and others performing on its behalf under the Contract Documents to maintain the confidentiality of all PHI to which they may be exposed. Contractor will provide appropriate supervision and establish appropriate disciplinary measures in order to minimize the possibility that its employees, subcontractors, or others performing on its behalf will be exposed to or will disclose PHI. Contractor will report to Owner any instances of which it becomes aware in which PHI is improperly stored or disclosed, whether by its employees, subcontractors, or any other person.

5. **Inspection.** Owner and its agents and employees shall at all times have the right to inspect all Work performed and materials furnished, installed, or used by Contractor in or about the Property, but such inspection(s) shall not relieve Contractor of any duty to ensure that the Work conforms to applicable codes, laws, rules, ordinances, and regulations and the requirements contained in the Contract Documents.

6. **Insurance.** Contractor shall, at all times during the term of this Agreement, at the Contractor's sole cost, carry the following insurance: commercial general liability insurance in an amount of at least \$2,000,000 per occurrence; excess liability/umbrella coverage of at least \$2,000,000; and auto liability, unemployment, and workers compensation in commercially reasonable amounts or amounts equal to or greater than that required by applicable codes, laws, rules, ordinances or regulations, if any. Prior to the Commencement Date, Contractor shall deliver to Owner certificates of insurance and copies of endorsements demonstrating that Contractor carries the insurance specified above in a form reasonably acceptable to Owner, naming Owner as an additional insured, containing a waiver of subrogation, and providing that Contractor's insurance is primary.

7. **Indemnification.** To the fullest extent permitted by law, Contractor and Owner (referred to in this Paragraph as the "Indemnifying Party") each agree to indemnify, defend, and hold harmless the "Other Party" and its affiliates and each of their respective officers, directors, managers, shareholders, members, employees, representatives, agents, successors, and assigns (collectively, "Indemnified Parties") from and against any and all claims, obligations, costs, actions, damages, liabilities, losses, demands, and expenses, including reasonable attorneys' fees, arising out of any acts or omissions of the Indemnifying Party or the employees, representatives, or agents of the Indemnifying Party or any of its subcontractors, or a breach or non-performance of this Agreement by the Indemnifying Party.

8. Compliance with Laws. Contractor shall perform and ensure that the Work is performed in accordance with all applicable federal, state, and local laws, ordinances, rules, codes and regulations, including, but not limited to, all regulations and requirements of the Federal Occupational Safety and Health Administration. Contractor shall promptly report in writing to Owner all accidents occurring on the Property, giving full details and statements of any witnesses.

9. Assignment. Contractor shall not assign, subcontract or otherwise transfer its obligations and rights under this Agreement without the prior written consent of Owner. Owner may assign this Agreement in its sole discretion.

10. Default. Owner may terminate this Agreement, with cause, upon five (5) days written notice to Contractor.

11. Warranty.

A. Contractor warrants that all of the Work shall conform to the requirements of the Contract Documents and applicable codes, laws, rules, ordinances and regulations, and Work not completed in accordance with the terms of the Contract Documents or applicable codes, laws, rules, ordinances and regulations shall be considered defective and will be repaired and/or replaced by Contractor at no additional cost to Owner for a period of one (1) year from the date of completion of the Work (the "Warranty"). In lieu of Contractor repairing or replacing the Work and/or the damaged portions of the Property, and if consented to by Owner, Contractor may pay Owner the cost thereof. All materials and equipment provided by Contractor will be new, unless otherwise identified in the Contract Documents or agreed to by Owner in writing.

B. Contractor shall complete corrections to the Work covered by the Warranty within five (5) business days after receipt of notice from Owner, or such longer time as Owner may, in its sole discretion, agree. If defects are not repaired or replaced in a timely manner, Owner may, at its option, arrange for the defect(s) to be repaired or replaced by a third party, and Contractor shall be liable to Owner for the entire cost thereof.

C. Contractor shall assign to Owner all manufacturers' and suppliers' warranties, express or implied, respecting any part of the Work which Contractor and/or its subcontractors receive no later than payment of the Contract Sum. The assignments, copies of all warranties and all product operation manuals for proper use and maintenance of equipment, in a form reasonably acceptable to the Owner, shall also be conveyed to the Owner upon payment of the Contract Sum.

12. Labor Disputes. Contractor shall use its best efforts to avoid labor disputes. Should such disputes arise, Contractor shall take immediate steps toward prompt resolution and shall keep Owner informed of the nature and status thereof.

13. Liens. Contractor agrees that neither it and nor any of its labor or material suppliers shall have, file, or maintain a lien for materials delivered for use in, or for work done in connection with performance under the Contract Documents. Full lien waivers from Contractor and its subcontractors and suppliers at every tier shall accompany all requests for payment and shall be furnished at other times upon request of Owner. Contractor shall not create or permit any lien or encumbrance to be filed or recorded against the Property. If any such lien is filed or recorded, Contractor shall immediately cause it to be discharged of record. Contractor agrees to indemnify and hold Owner harmless from any claims or costs in connection with such liens.

14. Prohibited Activities. The Property is a 100% smoke free area; no smoking by Contractor or its employees, subcontractors or agents is permitted. Contractor shall also supervise its employees, subcontractors, agents and suppliers to (i) prevent loud music that is objectionable to Owner or tenants/occupants of the Property from emanating from the area in which Work is being performed; and (ii) ensure that they do not wear clothing that displays publicly unacceptable wording, images or expressions or that is otherwise not in compliance with generally accepted rules for the workplace.

15. Relationship. The relationship of Contractor to Owner is that of an independent contractor. Nothing contained herein to the contrary shall be construed in such manner as to create the relationship of employer/employee.

16. Notices. All notices, demands, statements and communications by either party to the other hereunder shall be in writing and shall be given by personal delivery or by U.S. certified mail, postage prepaid and addressed to the address set forth herein. Notices shall be deemed to be delivered the earlier of (a) the date received, or (b) five (5) business days after having been deposited with the United States Postal Service, postage prepaid. Either party may change the address for notice by giving notice of a new address to the other party.

To Owner: Physicians Realty L.P.
309 North Water Street, Suite 500
Milwaukee, WI 53202

Owner Contact: Amy Sovine
(414) 367-5617 or afs@docreit.com

To Contractor: See Article 1

17. Manager. Owner, in its discretion, may appoint a property manager or other third party ("Manager") to exercise its rights and obligations under this Agreement, and Contractor agrees to acknowledge and take direction from the Manager as if it were the Owner under this Agreement, including, without limitation, delivering invoices and other notifications directly to the Manager. If Owner has appointed a Manager with respect to the Property, the Manager's identity and contact information is referenced in each Property's Emergency Contact 24/7/365 form. If a Manager has not been appointed as of the date of this Agreement, in the event a Manager is subsequently appointed Owner shall provide Contractor with notice thereof.

18. Miscellaneous.

A. In the event that any provision of this Agreement should be held to be void, voidable or unenforceable, the remaining portions hereof shall remain in full force and effect.

B. This Agreement may be amended only in writing signed by the parties hereto, and shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns.

C. The rights and duties arising under this Agreement shall be governed by the laws of the jurisdiction in which the Work is performed.

D. Contractor shall not disclose any of the Owner's information to which the Contractor has access through performance of the Work hereunder to any third party or use such information for any purpose other than the performance of the Work hereunder.

E. Contractor agrees that time is of the essence with respect to the performance of the Work, and that contractor will at all times deliver sufficient materials and labor required to perform the Work in a timely manner.

F. This Agreement may be signed in multiple counterparts, each of which shall be treated as an original but which, when taken together, shall constitute one and the same instrument.

[Signatures located on following page.]

OWNER:

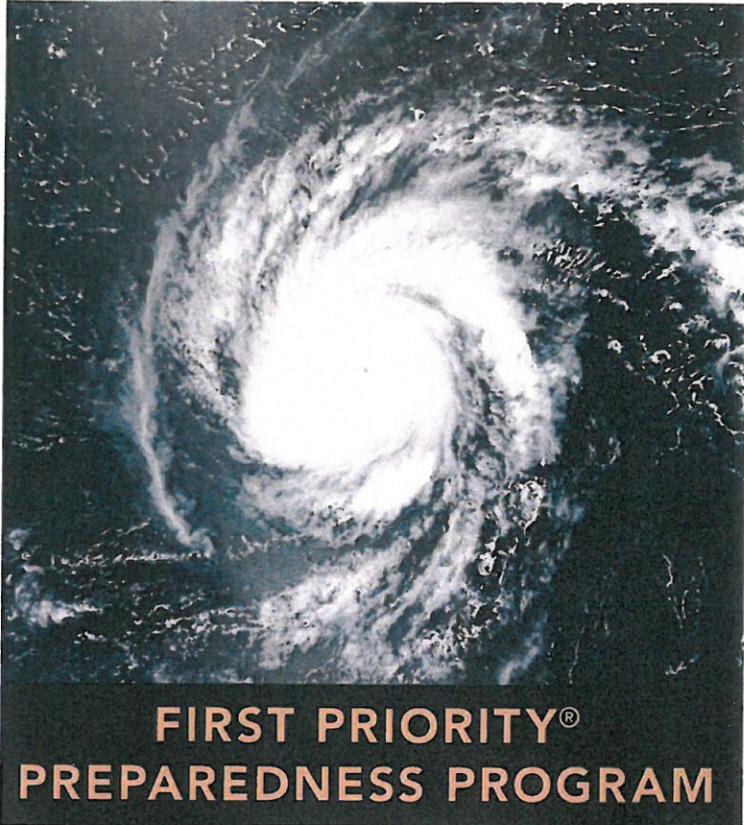
PHYSICIANS REALTY L.P.
BY: PHYSICIANS REALTY TRUST, ITS GENERAL
PARTNER

CONTRACTOR:

PAUL DAVIS NATIONAL LLC

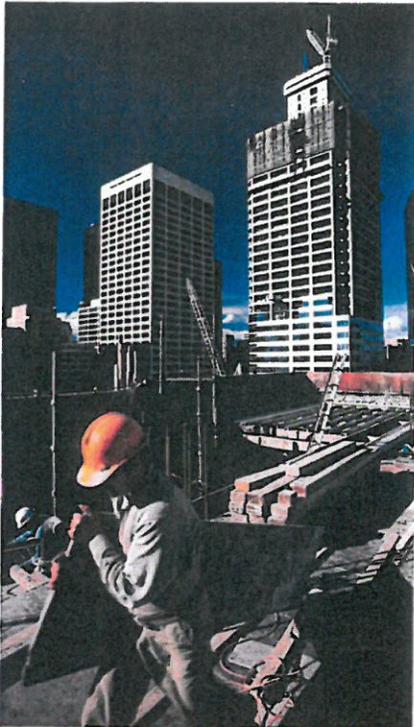
By: David Domes 7/21/2016 By: Art Dickerson
Name: DAVID DOMES Name: Art Dickerson
Title: VICE PRESIDENT Title: EVP

EXHIBIT A



PAULDAVIS
RECOVER • RECONSTRUCT • RESTORE
NATIONAL





Office Buildings

Retail

Hospitality

Healthcare Facilities

Municipal/Government

Educational

Residential Complexes

Manufacturing/Industrial

Paul Davis National First Priority® Program

The Paul Davis National First Priority® program was developed to anticipate and respond to the needs of risk managers, property managers, strategic practice groups, and facilities directors. **In the event of an area-wide catastrophe, membership in the Paul Davis First Priority® Program gives you priority response status over non-members to start your recovery as soon as possible.**

Paul Davis National provides our First Priority® clients with a range of services to benefit you before, during, and after disaster strikes. Our goal is to help you minimize loss of business and use of your facilities by using proactive planning, ongoing communications, project management, and expert execution.

- **Pre-loss Planning:** Working with you, we assess key areas in the pre-loss planning stage including location information, existing emergency plans, and key contacts. This allows us to tailor a response plan that anticipates the specific needs of your operation.
- **Business Continuity Planning:** When a loss occurs, your main objective is to minimize loss of business. We will identify the factors that can affect business continuity and will make recommendations for specific actions to be taken immediately following a disaster.



Water Damage



Fire Damage



Storm Damage

- **Ongoing Communications:** We maintain ongoing communications with the key contacts for individual sites, as well as your corporate headquarters. Updated contact lists, including insurance carrier personnel, are maintained on a regular basis.
- **Single Source Accountability:** First Priority® clients have a dedicated account manager to handle planning, invoicing, communications, and insurance carrier reporting requirements.

First Priority®: The Benefits to You

- **Expedited mitigation work prevents further damage**
- **Minimized loss of business**
- **Your program is tailored to fit your company's needs**
- **Pre-loss planning saves time and money**
- **Convenient, single-source accountability**
- **No need to manage multiple contractors**
- **Peace of mind, knowing that a plan is in place**
- **Storm tracking/advanced alert system**
- **First Priority® online communication portal**

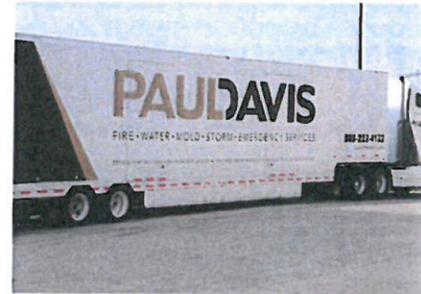
Paul Davis National

As nationally recognized property restoration experts, Paul Davis National is committed to providing the highest quality mitigation, restoration, reconstruction, and emergency services for your property portfolio. Paul Davis National provides these services, along with additional programs, to commercial clients across the United States. With the financial stability of Paul Davis and the ability to leverage more than 380 locations, the company is well situated to meet your needs.

When a loss happens, it is imperative that the situation be brought under control quickly and effectively in order to prevent further damage and to hasten the road to recovery. This is the objective for which the company was created. Superb emergency management and loss containment requires experienced professionals for the most positive outcome. It requires an organized system and a culture geared toward consistently meeting those requirements. Paul Davis National is that solution.

OUR SERVICES

Losses of any size or type
 Structural stabilization
 24/7 Emergency response
 Debris removal
 Reconstruction
 Environmental
 Document restoration
 Safety and security measures
 Emergency power sourcing
 Contents packout, cleaning and restoration
 Complete documentation



For more information about the Paul Davis National First Priority® Program and how to become a First Priority® client, please contact us:

(888) 222-4122

info@pdnational.com

pdnational.com

PAUL DAVIS
RECOVER • RECONSTRUCT • RESTORE
NATIONAL



R.E.S.T. ASSURED

Responsive

Expert

Scalable

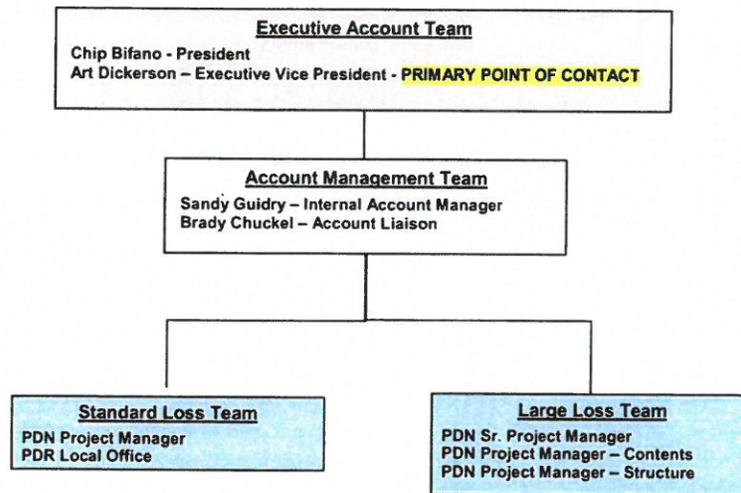
Transparent

©Paul Davis National LLC

Paul Davis' Commitments to Physicians Realty Trust:

- 24/7/365 rapid response through **FIRST PRIORITY®** toll free hotline or direct through account manager cell
- Immediate (within minutes) contact with local property representative after reported loss
- Onsite of reported loss location within 4 hours
- Written scope of damage control procedures within 24 hours of being onsite
- Utilization of personnel trained in accordance with Occupational and Health Administration (OSHA) and the Institute of Inspection Cleaning and Restoration (IICRC) standards as well as background screened.
- Paul Davis offices will carry general liability, pollution liability, Auto, and workman's compensation insurance at levels suitable to Physicians Realty Trust
- Paul Davis' employees will keep all information pertaining to Physicians Realty Trust operations and emergency situation confidential, unless otherwise required by law or to protect life, health, or safety.
- Physicians Realty Trust receives priority status over non- **FIRST PRIORITY®** property owners during area-wide disasters.
- Paul Davis will provide any or all of these services as directed by Client: drying and dehumidification, fire restoration, odor removal, Certified mold remediation, document restoration, electronics/machinery restoration, site stabilization, emergency power, demolition, consulting, build-back, bio-hazard clean-up
- Training/seminars will provided for Physicians Realty Trust personnel (three levels)
- Pre-loss planning will be conducted to reduce recovery/down-time
- Paul Davis will work with Physicians Realty Trust's Business Continuity director to ensure integration of **FIRST PRIORITY®** program
- Paul Davis will catalogue Physicians Realty Trust's properties to identify unique needs based on size, type, and location of facilities
- Paul Davis will Identify and cataloguing Physicians Realty Trust's decision makers at appropriate levels
- An account manager will be assigned for single-source accountability
- Paul Davis will conduct onsite pre-loss surveys on key client locations
- Paul Davis will track all Physicians Realty Trust locations for advanced weather alerts as well as one-off events

Service Team



24/7 Hotline: (888) 222-4122

Hotline can be used to reach any Paul Davis employee or to report an emergency

Direct mobile numbers:

Art Dickerson: (812) 786-9079

Sandy Guidry: (985) 634-8577

Work Flow

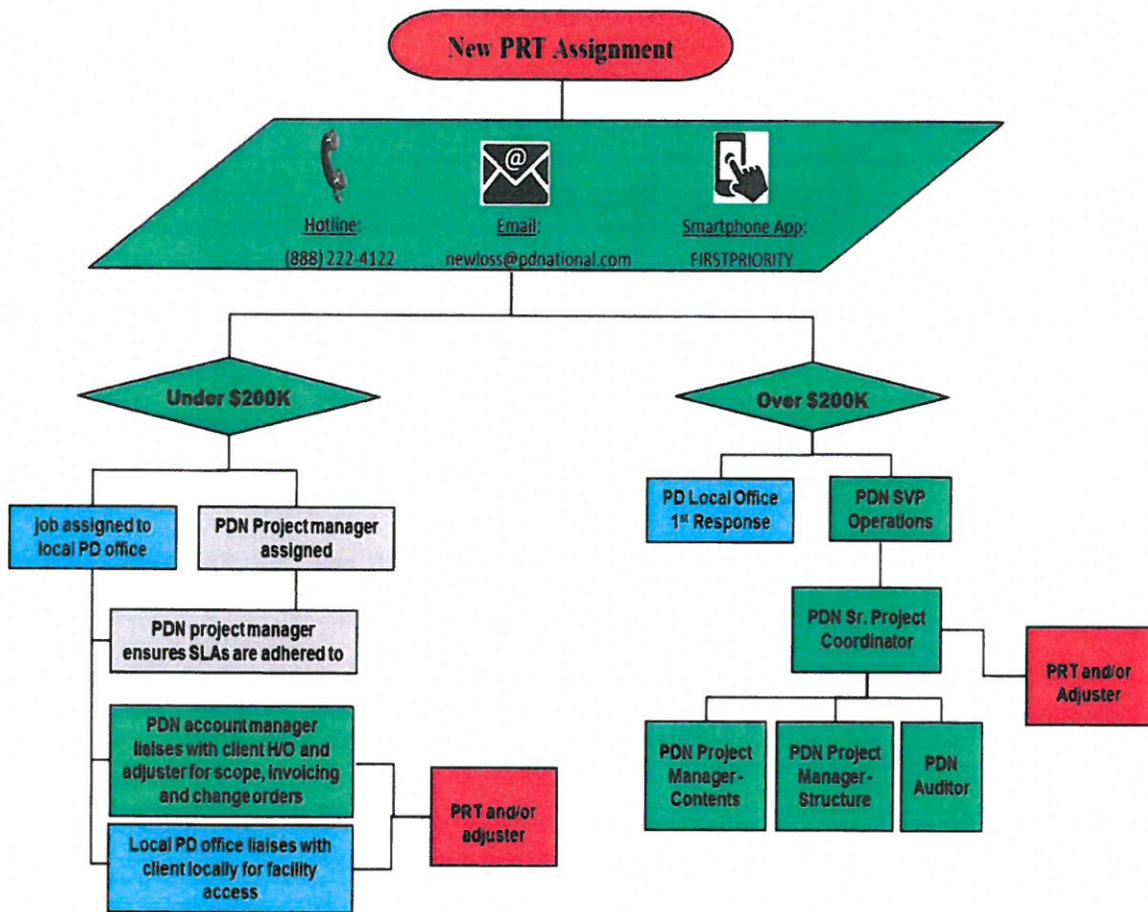


EXHIBIT B

Paul Davis National Pricelist

(2016 - Qtr. 3rd)



I Project Personnel

Remediation & General Labor			Management		
	Unit	Rate		Unit	Rate
Day Labor (Unskilled)	HR	\$ 29.50	Management of Customer's Labor	HR	\$ 3.50
Day Labor Foreman	HR	\$ 38.50	Administrative Assistant (Data Input)	HR	\$ 38.50
Remediation Technician	HR	\$ 42.50	Job Cost Auditor	HR	\$ 54.00
Remediation Supervisor	HR	\$ 54.00	Senior Job Cost Auditor	HR	\$ 72.00
Drying Technician	HR	\$ 64.00	Controller	HR	\$ 84.00
Drying Supervisor	HR	\$ 72.00	Estimator	HR	\$ 95.00
Equipment Operator	HR	\$ 65.00	Consultant	HR	\$ 98.00
Driver w/CDL	HR	\$ 65.00	Senior Consultant	HR	\$ 135.00
Inventory Manager (PDN Inventory)	HR	\$ 54.00	Health and Safety Officer	HR	\$ 82.50
Equipment Manager	HR	\$ 67.00	Assistant Project Manager	HR	\$ 67.00
			Structure Project Manager	HR	\$ 98.00
			Senior Project Manager	HR	\$ 125.00
			Project Coordinator	HR	\$ 150.00
			Appraiser	HR	\$ 175.00
Contents Labor			Trade Labor		
	Unit	Rate		Unit	Rate
Electronics Technician	HR	\$ 74.52	Electrician-Journeyman (Temporary Services)	HR	\$ 95.00
Electronics Supervisor	HR	\$ 96.12	Electrician-Apprentice (Temporary Services)	HR	\$ 38.50
Esporta Technician	HR	\$ 50.54	Carpenter	HR	\$ 64.00
Esporta Manager	HR	\$ 81.65	Carpenter Supervisor	HR	\$ 72.00
Contents/Inventory/Restoration Technician	HR	\$ 42.50			
Contents/Inventory/Restoration Supervisor	HR	\$ 72.00			
Contents Project Manager	HR	\$ 98.00			

Labor Provisions

Standard Rate/Hour: The Standard Rate is the hourly rate for work performed during a standard work day, per the included Labor Classification. Standard Work Day is defined as Monday - Friday 7:00 AM-3:30 PM. All rates are for "open-shop" rates. Any Governmental imposed rates, prevailing wage, union wage, or rates subject to collective bargaining, will be negotiated based on the area and rate schedule for that area.

Shift Work: Shift Work is generally negotiated (Per Project) and can be defined on the actual agreement at the time of execution to align to the "8 hour rule."

Premium Rate/Hour: The Premium Rate/Hour billable as Overtime shall be billed at the rate of one and one-half (1.5) times the standard rate per hour for work performed by each person that works in excess of eight (8) hours per day, or, for work performed other than during the standard work week defined as Monday - Friday. Weekends, starting on Saturday and ending on Sunday, will be billed at (1.5) times the Scheduled Hourly Rate, or, as dictated by a local governing authority.

National Observed Holidays: Any work performed on a holiday shall be billed at a factor of two (2.0) times the Standard Rate/Hour or as dictated by a local governing authority.

Stand-by: When circumstances beyond our control require personnel and/or equipment to be delayed from beginning work, the Standard Rate/Hour will be charged, per person or piece of equipment, based on actual time recorded per the daily "Crew Activity Sheet." All Applicable Labor Associated Fees will be applied.

Small Tools and Miscellaneous Supplies: Labor charges for Direct Supervisors and other Labor Classes will include a 3% surcharge to account for small tools and miscellaneous supplies used on the project, such as; hammers, chisels, shovels, brooms, pry bars, dust pans, sledge hammers, pump sprayers, garden hoses, rakes, scrapers, flash-lights, screw drivers, wrenches, socket sets, hole saws, chalk lines, tape measures, utility knives, keyhole saw, saw horses, ice chests (for drinks) and fish tapes.

Travel Time: Billable Travel Time will be billed on the "Port to Port Basis" (i.e. Office to Jobsite/Jobsite to Office). Travel will be billed at the applicable labor rate per the Labor Classification.

Sewer Damage/Confined Space: Restoration/Mitigation relating to sewer damage/confined space will be billed at two (2.0) times the scheduled rate for each labor class listed above. This includes decontamination services for cleaning equipment used during the mitigation/restoration services. Holidays will be billed at two and one-half (2.5) times the scheduled rate for each labor class listed above.

Per Diem: Paul Davis National, LLC will bill for Per Diem (for out of town workers) at the published U.S. General Services Administration (GSA) rates per geographic area, per person, per day for each day personnel work on the project.

Regional Modifier: When working in and around Metro Areas including but not limited to; San Francisco, Washington, DC, New York City (Inc. all Boroughs), Alaska, and Hawaii, a 25% premium will be applied to all labor rates in order to account for increased costs associated with the local

PDN Initials _____ Date _____

Client Initials _____ Date _____

Page 1

Paul Davis National Pricelist

(2016 - Qtr. 3rd)



Equipment

Off-Site Logistical Support: This covers the costs of company owned office equipment, supplies, and materials including mobile office set up, and, home-office based administrative allowances that support field operations, such as, but not limited to; office staff supporting each employee working on projects located outside of their home office area. Off-Site Logistical Support does not include mobilization of trucks, trailers, vehicles, or other equipment necessary for restoration functions. The Off-Site Logistical fee is 5% and is added to the total of the invoice amount prior to applicable taxes and other related fees.

Small Tools (Included in 3% Fee): Push brooms, shovels, claw hammers, sledge hammers, pry bars, scrapers, knives, screwdrivers, drill bits, wrenches, sockets, saw horses, ice chests, pump sprayers, tape measures, chalk lines, squeegees, buckets, small brooms, spade, hole saws

Unscheduled Equipment Rates: During the course of work, the company may find it necessary to purchase equipment not scheduled under the "Daily Rate." In those situations, the Daily Rate shall be an acceptable industry daily rental rate.

Ordered Equipment: Any equipment ordered by the Client shall be billed at a minimum of One Day Rental, plus, any related charges such as, but not limited to; labor, freight, taxes, and permits. This charge is applicable whether equipment is used or not on the Project.

Materials/Consumables

Solutions Purchased Directly: In the event a solution is specifically purchased for the completion of the work and that item is not identified in the above list, the product purchased directly will be billed at cost plus a markup of 20%. The scheduled prices above shall be charged for all solutions utilized in the performance of the services provided, whether shipped directly, dropped shipped by a third party or locally purchased. The included list represents the more commonly used products.

Materials Purchased Directly: In the event a Material/Supply is specifically purchased for the completion of the work, and that item is not identified in the above list, such Material/Supply purchased directly will be billed at cost plus a 20% markup.

Market Driven Conditions:

- In the event that an items' price exceeds 80% of published rates, Paul Davis National, LLC will bill at presented invoice amount plus a 20% markup.
- Any additional charges incurred by Paul Davis National, LLC resulting from market driven conditions will be added to the invoice as a percentage increase or at cost plus a 20% markup.
- Paul Davis National, LLC reserves the right to adjust the pricing of all materials and consumables based on market driven conditions beyond our control.

Subcontractor/Vendors

Subcontracted Labor: Subcontracted Labor are those outside services provided within the scope of the project, and incurred by Paul Davis National, LLC in its' execution of the project. Subcontracted Labor will be scheduled based on the published Labor Classification and Hourly Rates listed, plus, all other applicable billable items including, but not limited to; per diem, small tools, vehicles, mileage, lodging, etc. as published in this document and pertaining to this project.

Specialty/Licensed Trades: Defined as, but not limited to, Electrical, Plumbing, Mechanical, and Specialty trades, will be billed at presented invoice amount plus a 20% markup.

Vendors: Defined as, but not limited to; supplier, vendor or other entity providing supplies or materials, will be billed at presented invoice amount plus a 20% markup.

Reimbursable Items

Travel: Travel costs such as, but not limited to; airfare will be billed at presented invoice plus 20% markup.

Vehicle Usage: All vehicles used at or for job performance will be itemized on the invoice and billed per day at the identified rate plus mileage charge to cover fuel and other related expenses. In the event that a rental vehicles' daily price exceeds published "Job Vehicle" rate, Paul Davis National, LLC will bill at presented invoice amount plus a 20% markup.

Permit and Related Fees: All permits, bonding, and other related fees will be added to invoice at the incurred cost plus 20% markup.

General

Taxes and Related Fees: The rates contained in this Schedule are exclusive of all federal, state and local taxes. All taxes applicable to the work being performed will be billed as a separate line item of the invoice. If the client is tax-exempt, they must make Paul Davis National, LLC aware of this exemption and provide copies of all such supporting tax-exempt documentation. Any taxes incurred by Paul Davis National, LLC prior to such notification of a Tax Exempt status, shall be reimbursed to Paul Davis National, LLC.

Scheduled Rates: All Scheduled Rates are subject to change - any changes will be submitted to Client in writing prior to change taking effect. The rates contained in this Schedule are exclusive of all federal, state and local taxes.

PDN Initials _____ Date _____

Client Initials _____ Date _____

Page 2

Paul Davis National Pricelist

(2016 - Qtr. 3rd)



II Scheduled Equipment

Logistical Support	Unit	Rate
Off-Site Logistical Support (See Details Below)	%	5%

Remediation Equipment	Unit	Rate
Axial 1 HP Air Mover	DA	\$ 34.50
Wall Drying System (90 LF)	DA	\$ 100.00
Forced Air Injection Kit	DA	\$ 98.45
LGR Large-Phoenix 200 (or equal)	DA	\$ 155.00
Air Scrubber /Negative Air (large)	DA	\$ 130.00
Desiccant Dehumidifier 750-1,199 CFM	DA	\$ 600.00
Desiccant Dehumidifier 1,200-1,999 CFM	DA	\$ 750.00
Desiccant Dehumidifier 2,000-3,249 CFM	DA	\$ 950.00
Desiccant Dehumidifier 3,250-4,999 CFM	DA	\$ 1,350.00
Desiccant Dehumidifier 5,000-6,999 CFM	DA	\$ 1,800.00
Desiccant Dehumidifier 7,000-9,999 CFM	DA	\$ 2,200.00
Desiccant Dehumidifier 10,000-14,999 CFM	DA	\$ 2,850.00
Desiccant Dehumidifier 15,000-19,999 CFM	DA	\$ 3,650.00
Desiccant Dehumidifier 20,000 CFM	DA	\$ 4,400.00
AC Unit 10 Ton	DA	\$ 725.00
AC Unit 25 Ton	DA	\$ 1,000.00
DX Unit - 5,000 CFM	DA	\$ 850.00
DX Unit - 10,000 CFM	DA	\$ 1,150.00
Heater, 300K BTU Indirect Diesel w/25' Duct	DA	\$ 205.00
Water Extraction Unit-Portable	DA	\$ 155.00
Water Extractor - Portable (truck/trailer mount)	DA	\$ 560.00
Pump, Trash w/2" Hose	DA	\$ 139.00
Pump, Trash Diesel w/4" Hose	DA	\$ 205.00
Flex Duct - 25' Section (12" - 36")	DA	\$ 20.00
Containment Barrels	DA	\$ 1.75

General Equipment	Unit	Rate
Air Compressor-Electric	DA	\$ 37.00
Dolly/Wheelbarrow	DA	\$ 8.50
Tilt/Demo Cart	DA	\$ 35.00
Mop Buckets (w/wringer)	DA	\$ 7.00
Baker Scaffold (per 6' section)	DA	\$ 34.00
Insulation Removal Machine	DA	\$ 85.00
Airless Sprayer	DA	\$ 180.00
Temp. Lighting (string lights)	DA	\$ 24.00
Temp. Lights, Stand	DA	\$ 24.00
Floor Buffer	DA	\$ 85.00
Ladder - Step	DA	\$ 10.00
Ladder - Extension	DA	\$ 13.00
Instant Shelter	DA	\$ 18.95
Personal Fall Protection	DA	\$ 37.50
Upright Vacuum	DA	\$ 25.50

Office Equipment & Comm Packages	Unit	Rate
Radio	DA	\$ 9.00
Electronics Pkg. (Comp/Cell/Air Card/Camera)	DA	\$ 28.00

Remediation Meters & Tools	Unit	Rate
HEPA Vacuum	DA	\$ 65.00
HEPA Barrel Vacuum w/Multiple Hoses	DA	\$ 75.00
Reciprocating Saw (Sawzall)	DA	\$ 16.00
Circular Saw	DA	\$ 16.00
Chain Saw	DA	\$ 45.00
4 1/2" Angle Grinder	DA	\$ 12.00
Hammer Drill	DA	\$ 18.00
Drill - Corded, 1/2"	DA	\$ 12.00
Drill - Cordless	DA	\$ 13.00
Drill - Corded, 3/8"	DA	\$ 10.00
Nail Gun	DA	\$ 22.00
Remediation Saw (Kett)	DA	\$ 32.50
Pressure Washer (3500 PSI)	DA	\$ 100.00
Pressure Washer - Hot	DA	\$ 150.00
ULV Fogger	DA	\$ 38.00
Infrared Camera	DA	\$ 125.00
Thermo Hygrometer	DA	\$ 20.00
Moisture Meter (Tramex, Protimeter)	DA	\$ 20.00
Boroscope	DA	\$ 56.00
Zip Poles (pair)	DA	\$ 25.00

Fire & Deodorization Equipment	Unit	Rate
Building Deodorizing-Hydroxyl (or equal)	CU/FT	\$ 0.07
Cryo Blaster (80hp) w/220 CFM Compressor	DA	\$ 993.00
Thermal Fogger-Commercial	DA	\$ 108.00
Thermal Fogger-Electric	DA	\$ 38.00
ULV Fogger	DA	\$ 38.00
Vapor Tech Machine	DA	\$ 40.00
Hydroxyl Machine - XL3	DA	\$ 200.00
Large Hydroxyl Generator	DA	Cost + 20%

Contents Equipment	Unit	Rate
Esporta Wash	DA	\$ 480.00
Drying Room	DA	\$ 172.80
Fireline Cleaning System	DA	\$ 489.60
Deionizer Washer/Electronics Dryer	DA	\$ 144.00
Fabric Steamer	DA	\$ 33.60
Portable Electronics Cleaner	DA	\$ 383.04
Dry Freezing Chamber	DA	\$ 43.20
Upholstery Cleaning Machine	DA	\$ 171.84
Z Rack	DA	\$ 4.80
Rolling Tiered Drying Rack	DA	\$ 4.80
Mesh Bags	DA	\$ 7.68
Rolling Cart	DA	\$ 2.88
Mechanical Tool Kit	DA	\$ 240.00
Dry Ice Blast System (Small)	DA	\$ 576.00
Anti-Static Vac	DA	\$ 24.00
Ultrasonic (Mobile)	DA	\$ 489.60
Dry Ice Blast System (Large)	DA	\$ 762.62

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Power Distribution	Unit	Rate
100 Amp Distribution Panel	DA	\$ 150.00
200 Amp Distribution Panel	DA	\$ 220.00
400 Amp Main Distribution Panel	DA	\$ 225.00
Extension Cords #10-#14	DA	\$ 4.00
3-Way Pigtails	DA	\$ 1.25
Generator Cables 4/0 (25' Section)	DA	\$ 35.00
6/4 SO cable (25' Section)	DA	\$ 25.00
Spider Box	DA	\$ 40.00
Spider Cable 2/5 - 25' (25' Section)	DA	\$ 25.00
Electrical Cord Ramp - 36"	DA	\$ 11.00
350 KW Generator (triple shift)	DA	\$ 2,100.00
230 KW Generator (triple shift)	DA	\$ 1,300.00
175 KW Generator (triple shift)	DA	\$ 1,000.00
150 KW Generator (triple shift)	DA	\$ 925.00
125 KW Generator (triple shift)	DA	\$ 800.00
80 KW Generator (triple shift)	DA	\$ 700.00
70 KW Generator (triple shift)	DA	\$ 600.00
60 KW Generator (triple shift)	DA	\$ 550.00
40 KW Generator (triple shift)	DA	\$ 450.00
35 KW Generator (triple shift)	DA	\$ 375.00
20 KW Generator (triple shift)	DA	\$ 340.00
5 KW Generator (triple shift)	DA	\$ 120.00

Vehicles & Trailers	Unit	Rate	Unit	Rate
Job Vehicle	DA	\$68.00	Mile	\$0.31
1/2 Ton Truck	DA	\$89.00	Mile	\$0.33
3/4 Ton Truck	DA	\$105.00	Mile	\$0.47
1 Ton Truck	DA	\$140.00	Mile	\$0.54
1 1/2 Ton Truck	DA	\$165.00	Mile	\$0.58
Tractor	DA	\$195.00	Mile	\$0.87
Box Van	DA	\$145.00	Mile	\$0.47
26' Box Truck	DA	\$175.00	Mile	\$0.87
10 Passenger Van	DA	\$105.00	Mile	\$0.47
Van - 1 Ton Van	DA	\$140.00	Mile	\$0.54
Enclosed Equip. Trailers > 10K GVW			DA	\$ 156.00
Container Box			DA	\$ 55.00
Construction Trailer	DA		DA	\$ 95.00

Equipment Fuel & Maintenance	Unit	Rate
Auxiliary 150 Gallon Fuel Cell	DA	\$ 45.50
Auxiliary 550 Gallon Fuel Cell	DA	\$ 210.00
Auxiliary 1000 Gallon Fuel Cell	DA	\$ 352.00
Generator Service/Oil Change (weekly)	EA	\$ 365.00
Equipment Decontamination-Small	EA	\$ 25.76
Equipment Decontamination-Large	EA	\$ 37.80
Fuel will be charged at market rates for all equipment, plus 20%		

III Scheduled Materials & Consumables

PPE	Unit	Rate
PPE-Standard Pkg (shirt, hard hat, & gloves)	EA	\$ 18.00
PPE-Add Gloves, Rubber (pair)	EA	\$ 4.31
PPE-Add Gloves, Leather (pair)	EA	\$ 5.95
PPE-Add Gloves, Nitrile (box)	BOX	\$ 43.76
PPE-Add Gloves, Cotton (pair)	EA	\$ 2.95
PPE-Add Gloves, Rubber Coated (pair)	EA	\$ 8.06
PPE-Add Ear Plugs (pair)	EA	\$ 0.49
PPE-Add N-95 Dust Mask - Box of 20	BOX	\$ 59.00
PPE-Add Full Respirator	EA	\$ 30.00
PPE-Add Fall Protection	EA	\$ 37.00
PPE-Add Confined Space Package	EA	\$ 206.00
Respirator Cartridges P-100 (standard)	EA	\$ 10.57
Respirator Cartridges P-100 (organic)	EA	\$ 15.95
Coverall Suit w/Hood & Boot	EA	\$ 12.50
Rubber Boots	PR	\$ 45.00
Rain Suits	EA	\$ 13.95
Knee Pads	DA	\$ 3.95

Consumables for Equipment	Unit	Rate
HEPA Vacuum-Filter	EA	\$ 405.17
HEPA Vac-Bags	EA	\$ 4.50
HEPA Vac-Bonnets	EA	\$ 5.00
Dehumidifier - Pleated Filter	EA	\$ 11.40
Dehumidifier - Pre Filter	EA	\$ 6.40
Air Scrubber - HEPA Filter	EA	\$ 225.00
Air Scrubber - Pleated Filter	EA	\$ 12.00
Air Scrubber - Pre Filter	EA	\$ 3.00
Lay-Flat Duct - 20"	RL	\$ 153.60
Lay-Flat Duct - 33"	RL	\$ 193.31
Vacuum Bags - Carpet Vac Bags	EA	\$ 5.95
Blades - Remediation Saw (Kett)	EA	\$ 15.00
Blades - Saw	EA	\$ 8.00

Tapes	Unit	Rate
Tape - Masking/Painters (or equal)	RO	\$ 14.45
Tape - Duct (or equal)	RO	\$ 7.00
Tape - Barricade (or equal)	RO	\$ 16.00
Tape - Gorilla (or equal)	RO	\$ 15.78
Tape - Box/Clear (or equal)	RO	\$ 3.00
Tape - Preservation (or equal)	RO	\$ 16.00
Tape - Foil	RO	\$ 11.20

Plastics	Unit	Rate
Painters Plastic-1.5 mil 20'x100'	RO	\$ 40.00
Plastic Sheeting-4 mil 20'x100'	RO	\$ 75.00
Plastic Sheeting-6 mil 20'x100'	RO	\$ 100.00
Trash Bags-Heavy Duty 6 mil-50 ct	BX	\$ 88.00
Trash Bags-Light Duty 4 mil-50 ct	BX	\$ 72.74
Trash Bags	EA	\$ 0.85
Carpet Shield 24"x200'	RO	\$ 118.00
Sticky Mats-pad of 30 tear-offs	EA	\$ 30.00
RamBoard Floor Protection	RO	\$ 98.00

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Contents Consumables			Chemicals - Remediation		
	Unit	Rate		Unit	Rate
Bubble Wrap	RO	\$ 68.50	Microban (or equal)	GL	\$ 45.00
Furniture Blanket	DA	\$ 3.16	Fosters 40/20	GL	\$ 80.00
Box-Small w/Paper and Tape	EA	\$ 4.49	PRS Water Damage Preclean	GL	\$ 68.12
Box-Medium w/Paper and Tape	EA	\$ 5.95	Wall Wash	GL	\$ 45.00
Box-Wardrobe (or similar)	EA	\$ 32.95	Soot Degreaser	GL	\$ 35.00
Furniture Blocks	EA	\$ 0.12	Soot Encapsulant	GL	\$ 45.00
Box- Picture	EA	\$ 8.20	Odor Counteracting Agent	GL	\$ 40.00
Box- Wardrobe	EA	\$ 17.00	Stainless Steel Cleaner	CN	\$ 7.60
CD/DVD sleeves	EA	\$ 0.20	Odor Blocks	EA	\$ 5.00
Manila Tags	EA	\$ 0.06	Vaportek Deodorization Cartridge	EA	\$ 109.00
Moving Blankets	EA	\$ 0.04	Bleach	GL	\$ 3.50
Parts Bags	BX	\$ 13.20	Spray Adhesive	CN	\$ 29.51
Shrink Wrap (large roll)	RO	\$ 0.20	Glass Cleaners	GL	\$ 8.00
Shrink Wrap (small roll)	RO	\$ 18.00			
Toothbrush	EA	\$ 13.20			
Wrapping Paper (case)	BUN	\$ 3.10			
Ziploc Baggies (100 ct)	BOX	\$ 4.09			
Formula B15MX	GAL	\$ 56.04			
LPS1	11OZ	\$ 20.92			
LPS1	5-GAL	\$ 195.48			
Isopropyl Alcohol	1-GAL	\$ 27.29			
Contact Cleaner	CAN	\$ 10.37			
Compressed Air	CAN	\$ 10.37			
Microfiber Cloths	CASE	\$ 11.52			
Particulate Filter	EA	\$ 34.56			
Deionizer filter	EA	\$ 69.12			
Chloride Test Strip	EA	\$ 6.72			

Miscellaneous Consumables		
	Unit	Rate
Staples	BX	\$ 3.95
Paint Brush	EA	\$ 12.95
Paint Roller	EA	\$ 10.95
Paint Roller Pan	EA	\$ 5.95
Rags - Cotton Cloth	LB	\$ 5.00
Soot Sponge	EA	\$ 3.95
Tarps	SF	\$ 0.30
Barrier Fence	RO	\$ 76.00
Sweeping Compounds	BX	\$ 25.21
Spray Bottles/Triggers	EA	\$ 4.95
Dusters	EA	\$ 16.94
Containment Zipper	EA	\$ 24.00
Bottled Water	CASE	\$ 7.95
Yellow Furniture Rags (case)	CASE	\$ 51.48
Tape Dispenser	EA	\$ 5.70
Brady Labels (24-pack)	PK	\$ 30.72

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IV Specialized Chemicals for Contents

Chemicals - Contents	Unit	Rate	Chemicals - Contents (con't)	Unit	Rate
9-D-9 Odor counteractant	GAL	\$ 77.33	NABC	QT	\$ 32.17
Alive Liquid Bacteria	QT	\$ 10.79	Neutral Disinfectant Cleaner	GAL	\$ 40.99
Alive Liquid Bacteria	5-GAL	\$ 131.87	Neutral Floor Cleaner	GAL	\$ 23.09
Benefect Atomic Degreaser	GAL	\$ 34.99	New Decade Carpet Cleaner	GAL	\$ 19.02
Benefect Decon 30	GAL	\$ 36.74	New Decade Traffic Cleaner	GAL	\$ 16.77
Benefect Disinfectant	GAL	\$ 39.99	New Leather	19-OZ	\$ 14.01
Benefect Impact Cleaner	GAL	\$ 33.32	Oil Dry (Bag)	EA	\$ 4.75
Benefect Multi Purpose Cleaner	GAL	\$ 34.99	Old English	12.5-OZ	\$ 3.09
Blue Ox Odor Counteractant	GAL	\$ 24.09	On An' On Floor Finish	GAL	\$ 18.07
Blue Spruce Disinfectant Cleaner	QT	\$ 5.64	PerOXY Cleaner	GAL	\$ 29.99
Break Down Traffic Cleaner	GAL	\$ 7.31	Pig Pad Kit	EA	\$ 165.00
Carpet Pre Spray/Traffic Lane	GAL	\$ 16.77	Prochem Liquid Pro	GAL	\$ 22.97
Matrix All Fiber Rinse	GAL	\$ 14.83	Rust Eradicator	QT	\$ 8.95
Classic Softener	5-GAL	\$ 110.00	Sani-I-Cide	GAL	\$ 24.84
Classic Stage One	5-GAL	\$ 184.49	Scale Off	GAL	\$ 42.01
Classic Stage Two	5-GAL	\$ 130.49	Scotchguard	GAL	\$ 44.74
Classic Stage Three	5-GAL	\$ 472.49	Soot Gone	GAL	\$ 29.00
Classic TKO Detergent	5-GAL	\$ 119.99	Spitfire RTU	QT	\$ 10.37
C.O.C. Crystals	GAL	\$ 41.61	Stainless Steel Cleaner	17-OZ	\$ 10.51
Concrobium Mold Control	GAL	\$ 31.99	Strong Arm Supreme Penetrant Preservative Coati	16-OZ	\$ 24.99
Concrobium-Mold Stain Remover - two part	6.9-OZ	\$ 74.99	Strong Arm Supreme Penetrant Rust Remover	GAL	\$ 32.04
Consume Micro Muscle	GAL	\$ 43.59	Sun Drop	GAL	\$ 23.07
Deep Clean Liquid Creme Cleanser	QT	\$ 7.24	Sun Fresh	17-OZ	\$ 11.52
Essential Industries Defoamer	GAL	\$ 21.95	Supreme Laundry Bright	5-GAL	\$ 260.00
Degrease All	GAL	\$ 21.04	Tarn X	12-OZ	\$ 4.88
Degrease All E	GAL	\$ 27.41	Thermo 2000	GAL	\$ 125.00
DIF Liquid Wallpaper Remover	GAL	\$ 17.94	Thermo 55 (electronics only)	GAL	\$ 64.56
Drain Free	QT	\$ 12.33	Trapper	5-GAL	\$ 319.22
Extreme Oil & Soot Pre Wash	5-GAL	\$ 300.00	UnSmoke Last Resort	17-OZ	\$ 61.73
Fiber Fresh	QT	\$ 13.54	Unsmoke-Liquid Zone	GAL	\$ 48.41
Fiber Lock 6000 Mold Resistant Coating	5-GAL	\$ 264.20	Vaportek Membrane	EA	\$ 51.21
Fiber Lock 6100 Mold Resistant Coating	5-GAL	\$ 278.03			
Fire Line Solution A44 Degreaser	2.5-GAL	\$ 78.75			
Fireball	QT	\$ 7.24			
Glass Cleaner	19-OZ	\$ 3.99			
Goo Gone	8-OZ	\$ 6.88			
Goof Off	16-OZ	\$ 5.78			
Ice Flow Ice and Snow Removal	50-LB	\$ 36.75			
Ice Melt	BAG	\$ 20.00			
Leather Cleaner-New Leather	19-OZ	\$ 14.09			
Lemon Lite	QT	\$ 11.37			
Lift Off	19-OZ	\$ 12.60			
Spartan Liquid Defoamer	GAL	\$ 23.37			
Matrix Cherry or Lemon	GAL	\$ 20.09			
Matrix Knockdown	GAL	\$ 24.71			
Mega Cide	QT	\$ 18.24			
MicroBan Disinfect Spray Plus	GAL	\$ 40.56			
Molecule Plus 100	QT	\$ 24.99			
Molecule Plus DRY (19oz)	19-OZ	\$ 14.28			
Murphy's Oil	QT	\$ 3.67			

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Project Personnel Resources (Descriptions)

MANAGEMENT LABOR

Project Coordinator

Responsible to review job invoices, all documentation generated by Managers and Supervisors and assists in the decisions being made on every project. Essential on projects where high-end negotiations and/or reporting is required, would be the main contact, with an onsite Sr. Project Manager. May or may not be required on site daily; would be utilized based on the size and complexity of the project.

Project Manager

Oversee each step of the mitigation, restoration, and reconstruction of a project; reviews all reports, documentation, and has first-hand inspection responsibility of work being performed. Typically reports to the customer and other required personnel as to the current, present, and future work being performed. Oversees the completion of the invoice. Reports to the Sr. Project Manager.

Assistant Project Manager

Responsible for collecting required tools, equipment and personnel documentation and assisting the Administrative Assistant in completion of the invoice. Responsible for setting up items needed daily, including but not limited to; meals for crews, laundry, dumpsters, fuel service, etc. Reports to the Project Manager.

Estimator

Gathers all visual and measured information related to the damaged building, entering required items into our estimating program and establish a cost of the whole (or part) of the project. Reports to the Project Manager to be able to discuss full or options for the work required to restore the building to pre loss condition.

Senior Consultant

Capable, experienced, and trained professional in the restoration industry. The Senior Consultant is a tenured employee with a track record of sizeable loss recovery and insight. The senior consultant will review and provide intellect on projects large and small. Able to provide expert advice.

Consultant

Gathers all visual and measured information related to the damaged building, entering required items into our estimating program and establish a cost of the whole (or part) of the project. Reports to the Project Manager to be able to discuss full or options for the work required to restore the building to pre loss condition.

Controller/Resource Coordinator

Organizes accommodations, meals, laundering for the labor pool and management team. Orders supplies and goods to sustain work flow. Reports to the Project Coordinator and may or may not be on the job site performing duties.

Senior Job Cost Auditor

Responsible for and reviews the full invoice before it is presented to the customer and other required entities associated with a loss. Review includes, but is not limited to; the current charges to the job, projected costs and collections. Reports to the Project Manager regarding the performance of the job.

Administrative Assistant (Data Input)

Responsible to compile all the daily information from Managers and Supervisors, enters the information into the invoice and other tracking systems for the purpose of complete and accurate billing. Report to the Job Cost Auditor and/or Project Manager. May or may not be on the job site performing duties.

Job Cost Auditor

Collects and enters the information the management team sends into the main office for purchased items on the job (including but not limited to; credit card charges, travel expenses, vendor invoices/checks, etc.) and entering into the job invoice. May or may not be on the job site performing duties.

Health and Safety Officer

Responsible for review and documentation of the job site, noting areas where additional safety is required, creating safety standards for those areas as well as implementing escape routes (based on existing) and other protocols that would fall under OSHA standards. Documents new personnel, giving them job orientations, and administers daily safety meetings. Reports directly to Project Manager.

MITIGATION/REMEDICATION LABOR

Remediation Supervisor

Oversees, directs, and tracks the progress of cleaning and demolition within the damaged building. Receive direction from the Project Manager and the Drying Supervisor. Direct the Remediation Tech and the Day Labor Foreman in the process, locations, and extent of demo and cleaning of a damaged building. Instruct the labor force on the proper remediation techniques of work performed.

Remediation Technician

Responsible and experienced in the remediation of damaged buildings. Most work performed requires the use of specialized tools as well as direct work level decisions. Oversee Unskilled Day Labor directly in the process of demo and cleaning of damaged buildings. Reports to the Remediation Supervisor or Project Manager in charge of work area.

Mitigation Supervisor

In charge of overseeing the Drying process of the overall building envelope; collecting, analyzing and making decisions regarding the drying process as well as reporting information about progress to the Project Manager. Directs the Drying Technician and Remediation Supervisor on changes needed in the drying process and areas of demolition to help decrease drying time.

Mitigation Technician

Responsible for the distribution, setup, and tracking of drying equipment and power distribution throughout the damaged building, as well as for mapping out the building, taking readings for the purpose of tracking the drying progress. Reports to the Drying Supervisor or Project Manager and performs any changes required to mitigation/drying/ operational equipment.

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GENERAL LABOR

Equipment Manager

The equipment manager is on or off site and is responsible for tracking the equipments wearabouts, functionality, and placement. They will service the equipment when necessary and make sure run time and function are maximized.

Day Labor Foreman

Responsible for leading groups of "unskilled" Day Laborers, know and understand the process of general work and would take specific direction from the Remediation Tech or Supervisor in charge of the work area. Oversee the tracking and documentation of all processes would need to be supervised directly by a Remediation Tech or Supervisor.

Day Labor (Unskilled)

Untrained day labor requiring the most supervision. Work performed consists of, but not limited to; debris pick up, hauling and depositing into onsite dumpsters and can be supervised by a Day Labor Foreman. Any work being performed requiring remediation.

CONTENTS LABOR

Contents Coordinator

Active in meetings, job planning, and contents capabilities. Has resources for problem solving rarities/oddties. Is well versed in policy knowledge, process efficiencies, and mobile cleaning. Has experience in projects of all scales.

Contents Project Manager

Oversee each step of the contents portion of a project; reviews all reports, documentation, and has first-hand inspection responsibility of work being performed. Typically reports to the customer and other required personnel as to the current, present, and future work being performed. Oversees the completion of the invoice. Reports to the Contents Coordinator.

Contents/Inventory/Restoration Supervisor

Takes care, custody, and control of the customers contents. Determine the extent of damage and organizes items that require replacement and report information to the Project Manager. Sets up storage of all contents during the restoration process on/off premises. Helps the customer find, order, take receipt of replacement items, and, final placement of contents/FF&E.

Contents/Inventory/Restoration Technician

Responsible for inspecting, charting/tracking, cleaning, restoring (if applicable) and documenting the condition of customer contents and inventory through photo and written documentation. All documented information is reported to the Contents/Inventory/Restoration Supervisor.

Esporta Manager/Technician

The Esporta Manager oversees the laundry process and coordinates specialty vendors. The Esporta Technicians operate the machine, finish the product and package for delivery.

Mover

Responsible for protection of FF&E and building while moving customer contents, proper care in storage, and returning contents when Job is completed. Protection includes, but is not limited to; proper wrapping, packing, boxing, hauling and stacking.

Moving Supervisor

Responsible for protection of FF&E and building while moving customer contents, proper care in storage, and returning contents when Job is completed. Protection includes, but is not limited to; proper wrapping, packing, boxing, hauling and stacking.

Electronics Supervisor/ Technician

Electronics Supervisors attend jobsite meetings to coordinate order, needs, and future planning. Is trained in Electronics cleaning methodology. Electronics technicians are trained to clean electronics components using a variety of techniques. Both Supervisor and Technician can disassemble/reassemble most electronics presented to them.

Management of Customer's Labor

Responsible for tracking and collecting all information on the individuals provided by the customer for work on the customers project. Oversee the check-in and out process as well as where they are working, what they are working on, and daily notations to justify the hours worked.

Inventory Manager Inventory

Responsible for tracking all of the materials and/or equipment used on each job. Distributes PPE, Fall Protection, Confined Space and Respiratory mask as directed by the Health and Safety Officer and/or Project Manager. This person inventories all of equipment and materials each day on the job and replenishes as necessary. Reports to the Project manager and/or Job Cost Auditor.