

What to include:

Business Card (double-sided)

Logo

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www.bronzephoenix.com
Helping people and organisations reinvent themselves

QR Code

Chairperson, Nera Telecommunications Ltd
Director, Yoma Strategic Holdings
Director, MediaCorp Pte Ltd
Director, NTUC First Campus Co-operative Ltd
Director, National Kidney Foundation
Director, The Teng Ensemble Ltd
Board of Trustees, Linfield College
Governing Council, Singapore Institute of Directors

Letterhead

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Envelope

Logo

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Invoice (should be based on letterhead design, with formatting for invoice)

Logo

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Invoice

Invoice Date

Invoice Ref

Client Name

Client Address

Description

Total Due

Payment Information

Bank Transfer

Bank Name: DBS

Account Name: Bronze Phoenix Pte Ltd

Account Number: xxxxx

By Cheque

Payable to Bronze Phoenix Pte Ltd

Thank you!

Folder

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Powerpoint / Keynote presentation template

Cover slide

Section divider

Title only

Title and Text

Each slide (except cover slide) should indicate:

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