

## PO Box 653 | Norcross, GA 30091-0653 <u>Projects@ImpulseTakeoffs.com</u> www.ImpulseTakeoffs.com

## **Commercial Construction Takeoff Services**

Thank you for your interest in Impulse Takeoffs. We provide a service for our customers who don't have enough time to handle their full inbox of RFP's and Bid Requests. We will read the blueprints, specs, and notes for you and provide you with everything your estimator needs: quantities, area, notes, etc. We provide this service for most commercial construction trades!

## How do we work?

It's important to understand how the process works to decide if it will work as an option for your company. If we can help you to bid and land projects more economically it will be a win for both of us! Let me describe how our service works and the costs involved:

### Register for your own private project portal

- Register your company on our website (www.ImpulseTakeoffs.com). This will set up a
  private project portal where you can track all of your projects, upload/download files,
  pay invoices, download receipts, and communicate back and forth with your specific
  Impulse Takeoff Representative.
- 2. Inside your portal you can start a new project by loading plans (or a link for us to get them.). You also provide a description of what you would us like us to deliver.
- 3. Impulse Representatives will then download the plans and specs for review. Then we will load an invoice (estimate) to your portal and notify you by email.
- 4. At this point, you have two options:
  - a. To proceed: You would click on the "Pay Invoice" button at the bottom of the invoice to pay for the takeoff (via PayPal, Amex, Master Card, or Visa).
  - b. To decline: If you decide that the cost is too much, you have NO OBILIGATION to proceed. You do nothing! We will cancel all projects unpaid after 7 days.

## What happens after you agree to the price?

- 1. Once we receive notice that an invoice has been paid, the project is put on our schedule immediately. You decide how quickly you need the takeoff completed.
- 2. Our standard delivery times for new projects is within 5 business day, but we offer expedited options as follows:
  - a. Within 3 business days: Adds 30% to the price of the invoice.
  - b. Within 1 business day: Adds 60% to the price of the invoice.

Page 1 of 3 Last updated: 8/2/2016



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- 3. Once the work is complete, we will load all takeoff files to your portal for you to download. The format of these files is covered in the next section: <u>Deliverables</u>
- 4. We also offer other services on an a-la-carte basis to help you improve your RFP to proposal processes.

### <u>Deliverables</u>

Our goal is to provide you with ANYTHING and EVERYTHING you need or want to best help you complete your proposal. The format of what we provide is completely up to you!

So when you request a new project, you tell us exactly what you'd like us to produce. We don't want to waste your time or money by delivering something you don't need. Here are some examples of the differences in requests by various customers.

- 1. Basic quantity takeoffs in spreadsheet form of finish schedule items only.
- 2. More detailed quantity takeoffs to include visual blueprint color markups.
- 3. Use of customer-supplied estimating templates.

Every estimator will be looking for something specific to help them complete their proposal. We will work with your team to figure out what that is. In fact, the more we work together, the more we will learn and understand EXACTLY what your estimator wants and the process will become even more efficient!

# What are the cost options?

## <u>Pre-Estimated Takeoff Services</u>

This is the most common format. Many companies like to use us as overflow for their current takeoff requirements. For example:

- 1. Complicated Projects that take up too much time.
- 2. That one extra project a week or month that you just are too busy to get to.
- 3. An additional review on a project you landed before you sign the final contract.

All projects are ESTIMATED before any work is performed with no obligation to proceed. For project where you do proceed, we offer a sliding discount based on your yearly usage:

Cost per hour	Hourly Range	Rate	
\$55 per hour	For hours 0 to 120	Standard	
\$52 per hour	For hours 121 to 240	Discounted	
\$48 per hour	For hours over 240	Discounted	

Page 2 of 3 Last updated: 8/2/2016



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### High Volume; Contracted Services

This is for companies that use us as an outsourced extension of their bid processes. Billing of these projects are paid on a monthly bases and consist of a bucket of hours that can be used for any of the services we offer:

- Takeoff quantities
- Maintain a Bid Calendar
- Design Excel templates to assist in the estimating process
- Excel VBA coding to automate the takeoff to proposal process.
- Documentation of your bidding procedures
- Basic website creation and maintenance

Estimates are not provided in advance for these projects. Instead, projects will start immediately and customers will have access to their current hourly balance and a running log file of how each hour was used.

Available hours, costs, savings, and standard delivery times are shown in this chart:

Monthly Hours	Cost per hour	Monthly Cost	Standard Delivery
Purchased			Time
10	\$48	\$480	Within 5 Days*
20	\$47	\$940	Within 5 Days*
40	\$45	\$1800	Within 3 Days*
80	\$42	\$3360	Within 3 Days*
160	\$37	\$5920	Within 24 Hours*

<sup>\*</sup> Does not include Sat/Sun work; Some larger projects might take longer

#### Qualifications:

- No long term contracts required!!!
- Packages will be setup on monthly autopay but can be canceled before the next billing.
- Buckets of hours expire each month.
- Hours used over monthly bucket allowance will be charged at \$50 per hour.
- Customer may upgrade their package at any time.
- Some services may require additional fees such as website hosting, domain name registration, etc. These fees are not included in the monthly plan.

#### Contact Us

Please contact me if you have any questions about our services:

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Page 3 of 3 Last updated: 8/2/2016