



## LEASE AND MANAGEMENT PACKAGE

### INCLUDES:

- Securing Tenant
- Reference/Database Checking
- Lease Preparation and Signing
- Direct Deposit rent collection
- Zero arrears policy management
- Payment of Rates and levies
- Insurance management
- Coordination of all repairs and maintenance
- Regular rent reviews and renewals
- Detailed ingoing, ongoing and outgoing inspections with photos and videos – viewable through your personal Landlord portal
- Bond management – lodging and refunding
- Electronic monthly and EOFY statements
- Annual scheduled maintenance report
- Regulation/compliance management
- Tribunal Representation



### Management Rate

Management Rate:	6% + GST of rental income
Letting Fee:	1 weeks rent+GST 6 or 12 month lease
Advertising:	\$350 (inc GST)
Professional Photography:	\$199 (inc GST) 4 x Photos
Statements:	\$5.00 Per month
Lease Preparation:	No Charge
Renewal Fees:	½ Weeks Rent +GST